

# AGENDA

**Meeting:** Salisbury Area Board  
**Place:** Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** Thursday 8 November 2018  
**Time:** 7.00 pm

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## **Wiltshire Councillors**

Cllr Derek Brown OBE, St Mark's and Bishopdown (Chairman)  
Cllr Sven Hocking, St Martin's and Cathedral (Vice-Chairman)  
Cllr Brian Dalton, Harnham  
Cllr Matthew Dean, St Paul's  
Cllr Mary Douglas, St Francis and Stratford  
Cllr Atiquel Hoque, St Edmund and Milford  
Cllr Ricky Rogers, Bemerton  
Cllr John Walsh, Fisherton and Bemerton Village

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**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

<b>Items to be considered</b>		<b>Time</b>
1	<b>Welcome and Introductions</b>	<b>7.00pm</b>
2	<b>Apologies for Absence</b>	
3	<b>Minutes</b> ( <i>Pages 7 - 18</i> )  To confirm the minutes of the meeting held on 27 <sup>th</sup> September 2018.	
4	<b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5	<b>Chairman's Announcements</b>  Future themed meetings: <ul style="list-style-type: none"> <li>• January – Air Quality</li> <li>• March – Housing</li> </ul>	<b>7.10pm</b>
6	<b>Information items</b> ( <i>Pages 19 - 24</i> )  To note written papers attached to the agenda: <ul style="list-style-type: none"> <li>a. Healthwatch Wiltshire</li> <li>b. Wiltshire Council</li> </ul>	
7	<b>Salisbury Recovery Update</b>  To receive an update on the Salisbury Recovery from Cabinet Member Cllr Pauline Church.	<b>7.15pm</b>
8	<b>Plastic Waste</b>  Wiltshire Council's Salisbury Area Board is hosting a public debate on the topic of plastic waste and how we can all help locally to reduce it. Wiltshire Council is adapting its recycling strategy to help with this. Join in discussions on what more we can all do in Salisbury to recycle and make better decisions as consumers.	<b>7.20pm</b>

9 **Local Youth Network (LYN) (Pages 25 - 36)**

8.20pm

To receive an update from the LYN and to consider any recommendations for youth funding projects as detailed in the attached report.

<b>Application</b>	<b>Grant Amount</b>
<b>Applicant:</b> The Any Body Can Cook Community Interest Company <b>Project Title:</b> Any Body Can Cook @ The Foyer	£1672.44
<b>Applicant:</b> Wiltshire Council <b>Project Title:</b> Salisbury Club 1 Gym Membership Project	£4800.00
<b>Total grant amount requested at this meeting</b>	£6472.44

10 **Partner and Community Updates (Pages 37 - 40)**

8.25pm

To note the written updates attached to the agenda and to receive any verbal updates from representatives present.

- a) Salisbury City Council (SCC)
- b) Police
- c) Fire
- d) Laverstock and Ford Parish Council
- e) Salisbury BID
- f) Community Engagement Manager

*Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Chairman.*

11 **Community Area Transport Group (CATG) (Pages 41 - 54)**

8.45pm

To consider the minutes from the last meeting of the Community Area Transport Group, and the recommendations arising from that meeting, as detailed in the report.

12 **Community Area Grants** (Pages 55 - 60)

8.50pm

To consider applications for funding from the Community Area Grants Scheme, as detailed in the attached report.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Foodcycle Salisbury hub <b>Project Title:</b> Refurbishment of Victoria Bowls Club <a href="#">View full application</a>	£5000.00

13 **Cllr Led initiative - Hand on Heart Defibrillator project**  
(Pages 61 - 70)

8.55pm

To consider the Councillor Led Initiative to support the Hand on Heart Defibrillator Project, put forward by Cllr Rogers, as detailed in the report attached to the agenda.

<i>Applicant</i>	<i>Amount requested</i>
<b>Salisbury Schools</b>	<b>£5,000</b>

14 **Close**

9.00pm

The date of the next meeting is Thursday 24<sup>th</sup> January 2019, 7pm at City Hall, Salisbury.

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# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** 27 September 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 8.50 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Derek Brown OBE (Chairman), Cllr Brian Dalton, Cllr Matthew Dean,  
Cllr Mary Douglas, Cllr Atiqul Hoque and Cllr John Walsh

### **Wiltshire Council Officers**

Karen Linaker, Salisbury Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councils**

Salisbury City Council

### **Partners**

Wiltshire Police – John Hutchings  
Office of OCC – Jerry Herbert  
Wiltshire Fire and Rescue – Jason Moncrieff

**Total in attendance: 45**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
20	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Derek Brown welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
21	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Cllr Sven Hocking</li> <li>• Cllr Ricky Rogers</li> </ul>
22	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 5 July 2018 were agreed as a correct record and signed by the Chairman.</b></p>
23	<p><u>Chairman's Updates</u></p> <p>The Chairman had no announcements, however he accepted a letter from Mr Colin Duller, which related to a Council Housing Tenants matter. The Chairman agreed to give the matter consideration out of the meeting and feedback a response in due course.</p>
24	<p><u>Declarations of Interest</u></p> <p>The following declaration was declared:</p> <ul style="list-style-type: none"> <li>• Cllr Mary Douglas noted for openness that in relation to item 11 – Youth Funding, she knew some of the people involved with the Bridge project, however would not benefit personally or financially from the project. Cllr Douglas took part in the debate and voted on this application.</li> </ul>
25	<p><u>Information items</u></p> <p>The Board noted the following written Information Papers:</p> <ol style="list-style-type: none"> <li>1. Clinical Commissioning Group</li> <li>2. Healthwatch Wiltshire</li> </ol>



	<p>3. Wiltshire Council:</p> <ul style="list-style-type: none"> <li>• Animal Licensing</li> <li>• Electoral Canvass</li> <li>• Electoral Review</li> <li>• Local Labour Market</li> </ul>
26	<p><u>Salisbury Recovery Update</u></p> <p>Councillor Pauline Church - Cabinet member for Economy and South Wiltshire Recovery and Alistair Cunningham - Chair of the South Wiltshire Recovery Coordinating Group gave an update on the Salisbury Recovery, some of the points covered were:</p> <p>Salisbury - The good news is all City centre sites had now been handed back clean and were getting back to normal.</p> <p>Amesbury - Amesbury Baptist Church had been returned to its owners. The clean-up was underway at Boots pharmacy in Stonehenge Walk and at Charlie Rowley's home in Muggleton Road.</p> <p>The barricades along the river would come down on Sunday and those at Zizi in a few weeks.</p> <p>There had been some reports of dead ducks, these ducks were taken away for analysis and all cleared as the cause identified as a bacterial problem.</p> <p>Impact on Footfall:</p> <ul style="list-style-type: none"> <li>• Before the second major incident, footfall in Salisbury had recovered to 4.2% below the 2017 figure</li> <li>• Footfall in Salisbury is 13.7% down compared to 2017 figure</li> <li>• Nationally – town centre footfall is steady at 0.1% below the 2017 figure</li> <li>• Recent retail survey identifies 17 retail units available - vacancy rate of 7.4%, national average is 11.1% (from BID)</li> </ul> <p>Support to boost the economy:</p> <ul style="list-style-type: none"> <li>• Our focus is on supporting businesses and boosting tourism and visitor numbers</li> <li>• From next Monday - October 1 – parking in council run city centre car parks will be free after 3pm until Christmas Eve</li> <li>• Five park and ride sites will be free Monday – Saturday</li> <li>• Around £3.6m has been provided to support the economy by the government, LEP and Wiltshire Council in financial support</li> </ul> <p>Long term support boost to the economy:</p>

- **High Street**  
Reposition the local economy to be more resilient and sustainable by revitalising and modernising the high street.
- **Culture**  
Expand and diversify the market base, in particular the visitor market.
- **Perception**  
Transform global perception of the city and replace associations of nerve agent with Salisbury's culture, heritage and retail offer as the quintessential medieval city.
- **Growth**  
Set the recovery in the context of the wider development of the Salisbury/A303 Growth Zone (Boscombe and Boeing, Porton Science Park, A303, A36, Army rebasing)

Short term support to boost the economy:

- Cllr Pauline Church publishes a weekly blog
- Hosting and promoting range of events in 2018 and 2019
  - Salisbury Literary Festival - 16-22 October
  - Food and drink markets
  - Salisbury Christmas Lights switch on - Thursday 15 November
  - A Very Vintage Christmas at The Guildhall - Sunday 25 November
  - Salisbury Christmas Market - 29 November - 23 December
  - The OVO Energy Cycling Tour
  - National Armed Forces Day - 28-30 June

The following comments and questions were received:

- Recovery and your plans going forward are all about taking Salisbury back to a medieval city, but what are your plans to incorporate a low carbon future? Answer: We are working very closely with LEP, a low carbon future will be a part of that. There has been a lot of noise around carparking, but our park and rides are free, so people do not need to pay to park. Around growth, a lot of that will be low carbon. We want partners to put forward ideas on how we can develop the recovery plan. To help us drive the plan and how we can benefit from the returning military personnel, do get in touch and engage, to bring us some of your ideas.
- Cllr Walsh – The environment of the city is important, will Zizi have a more subdued paint job on the outside? Answer: It will have a relaxed background colour. We have asked LEP to think about spending funds on things that add value to the centre of Salisbury.
- Does this money have to spent by 2021? Answer: The plans we have are deliverable, the development partner is onboard. We have good quality names working with us to take space within the development were the library walk is.
- When working with an old city it is better to retain the old look, Salisbury has not always managed to do this. Building new shops is not helping.

	<p><u>Answer:</u> A market walk façade is to be retained.</p> <ul style="list-style-type: none"> <li>• The figure of 13.7% drop in footfall is quite an eyeopener. Will the change in the free carparking to 3pm be a bit premature? <u>Answer:</u> We will keep an eye on the footfall to see impact.</li> <li>• Can we have a full list of the costs published at future area boards? <u>Answer:</u> This is something the Board will request for future updates.</li> </ul>
27	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and circulated at the meeting.</p> <p>The following verbal updates were received:</p> <p>a) Salisbury City Council (SCC) - Cllr Matthew Dean updated on the following:</p> <ul style="list-style-type: none"> <li>• A Food and Drink Festival to support the local traders would be held this weekend – with some amazing celebrity chefs in attendance.</li> <li>• Some successful community days had been held in the Friary, Harnham and Bemerton Heath, with over 1000 people in attendance.</li> <li>• The inaugural City Council car show was held in market square. Over 10,000 people attended this, and only cost a little over £1k to put on due to the level of commercial support.</li> <li>• Commencement of fixed penalty notices for litter enforcement had begun.</li> <li>• Freedom of the City had been awarded to the Royal Military Police</li> <li>• A new water fountain was due to be installed in the market square – This had come from customer and residents demand to reduce the amount of plastic we dispose of.</li> <li>• The Salisbury War Memorial would be cleaned.</li> <li>• The clean-up was complete in Queen Elizabeth gardens now and it had re-opened. Thanks to the parks teams who worked hard to aid this work.</li> <li>• A Business Support event was planned - Salisbury charter markets had had a rough time, both with the weather in March and then the poisoning.</li> <li>• The Armed Forces event would be one of the biggest in the calendar.</li> </ul> <p>c) Police – Sergeant John Hutchings &amp; Jerry Herbert Deputy PCC</p> <p>In addition to the written report in the pack, some positive news, the Special constabulary are our voluntary Officers, over the last three months they have provided the county of over 3000 hours of voluntary service, this equates to £28,000.</p> <p>Visibility and engagement are key focuses for us. We will try to send someone to represent the Police at events, where possible.</p> <p>We are running a knife amnesty at the moment, and have had 60 knives brought in to the 5 Rivers office.</p>

Questions:

- Will we ever see a holding unit for prisoners in the city? Answer: Our transgression to the community holding facility in Melksham has been quite successful.

Cllr Dean added that he had met with senior officers and it was clear that the policing model had changed and fewer people were held in custody than had previously been the case. The cost of a full time Custody Sergeant and a Welfare Officer would need to be taken from the budget for Community Policing, and this would see a reduction in the front line to look after the back office.

- Cllr Hoque – please to hear about the visibility aspect is this sustainable? Answer: That would depend on funding moving forward. At the moment it is something that we can sustain.

The Chairman asked that Thanks were passed on to the Community Officers.

Jerry Herbert – Deputy Police and Crime Commissioner. Started in roll on 1<sup>st</sup> August, to assist the PCC Angus Macpherson.

70% of his time was spent on community engagement, as it was important for them to understand issues around Wiltshire and Swindon.

Other areas of work focused on strategy, policy and resourcing. Police numbers for Wiltshire Police were at 931 at the start of the year, and had risen to 964. This was the first time that staffing numbers has gone up.

60% of the annual budget comes from central government, with 40% from local government. We need to ensure we are spending our money in the best way we can.

Questions:

- What are you doing with young people to educate them – a lot of our crime comes from teenagers, so you need to get the schools involved. Answer: It is central to a lot of what we want to achieve. There are small steps for some of these young people to move on to crime. Often young people from chaotic backgrounds need help. The police do have a very comprehensive youth engagement package. We have been this week to the college with our knife amnesty and we do work with all ages.

d) Fire – Jason Moncrieff – Circulated written update at the meeting

Next week is home safety week, this ties in with International Older Peoples day. More information was available on the website.

Operationally, there had been 90 incidents in July and 76 in August.

During the poisoning incidents we still maintained cover for the rest of the city.

A recent recruitment drive had brought in four new retained officers in Salisbury and three whole time Officers, with one apprentice being offered a position on blue watch in Salisbury.

Cllr Dean thanked the Police and the Fire Service for all they had done during the poisoning incidents, as they had worked long hours, and some had needed to give up their leave to cover the cordons.

e) Salisbury BID – written update circulated at the meeting read out by the chair:

Christmas in Salisbury:

A strong Christmas trading period is imperative for many of our business members, and therefore the BID team are working hard behind the scenes to bring additionality to Christmas in Salisbury this year.

Following BID's successful application to the government's recovery funds, BID have secured additional funding to help with this.

As well as the Salisbury Christmas Market, the BID will be bringing a real ice rink to the Guildhall Square for locals and visitors to enjoy this Christmas.

BID is also bringing a trailer stage to the Square which will host live music every Thursday, Friday and Saturday evenings from 29th November – 22nd December.

The Salisbury Nutcracker Trail returns to the city on 29th November and will run until 6th January. Find the names of the 10 6.5ft Nutcracker Kings located in the city centre and enter the draw to win a £250 Salisbury Gift Card.

BID is also working closely with VisitWiltshire to ensure the city is promoted and marketed to attract visitors.

To find about more about Christmas events in Salisbury, visit [www.salisburychristmasmarket.co.uk](http://www.salisburychristmasmarket.co.uk)

Salisbury CCTV:

Ownership of the CCTV system for Salisbury has been passed from Wiltshire Council to Salisbury City Council.

Salisbury Citywatch, which is jointly funded by Salisbury BID and Salisbury City Council, will be operating the system on behalf of the council with immediate effect.

The CCTV system operates 24 hours a day, 7 days a week. A team of volunteers will begin to monitor the system at key times

	<p>Salisbury Gift Card:          BID launched the Salisbury Gift Card in June. It is a pre-loaded gift card which helps to keep spend in the city-centre and support our businesses.</p> <p>It works in the same way as a store gift card but can be spent in over 100 Salisbury city-centre businesses.          The Salisbury Gift Card can be purchased from the Information Centre, Salisbury Playhouse, Salisbury Museum or online at <a href="http://www.salisburygiftcard.co.uk">www.salisburygiftcard.co.uk</a> (delivery is free!)</p> <p>It makes the perfect gift for all occasions – Christmas, birthdays, teacher gifts, employee rewards, customer incentives, thank you presents and more.          Give a Salisbury Gift Card and help support our businesses.</p> <p>Great British High Street Award: Run by the Ministry of Housing and Communities &amp; Local Government, the Great British High Street Awards celebrates achievements on our high streets.</p> <p>Salisbury’s application was submitted by Salisbury BID in recognition for its unique shops, community spirit and resilience since the tragic events in the city this year.</p> <p>f) Community Engagement Manager – Karen Linaker</p> <p>Stonehenge was planning to celebrate acquiring the stones 100 years ago, they will be having a tea party and looking to welcome a group of 100 year olds.</p> <p>g) Air Quality Group – paper circulated at the meeting</p> <p>The Chairman gave thanks to Margaret Willmott who was a long serving member of the group and had recently stood down due to ill health, thanks to her for all she has done over the years.</p> <p>The recommendations detailed in the report circulated at the meeting were considered by the Area Board.</p> <p><b><u>Decision</u></b>  <b>The Area Board approved the recommendations of the Air Quality Group.</b></p>
28	<p><u>Health &amp; Wellbeing Group Update and Funding</u></p> <p>Cllr Walsh introduced Irene Kohler, the Older Persons Champion for the Area Board, who provided information on the Silver Sunday event.</p> <p>The Board had supported the idea to hold an event to run alongside the Older Persons week. We came up with a fortnight of events for older people. Leaflets</p>

	<p>on the Silver Sunday event programme were circulated at the meeting.</p> <p>Irene gave thanks to Cllr Walsh, Jeremy Nettle, her son and Anne Trivett in helping with the development of the leaflets to promote the events. It had been realised that older people need hard copy leaflets. She also thanked Karen Linaker for her input and the local organisations such as Alzheimer's support and Age UK.</p> <p>The concept of a celebration by older people has been well received and we hope it will happen again.</p> <p>Cllr Douglas praised Irene, adding that getting older was something that happened to us all. This was a beautiful leaflet and the variety of the activities and the variety of the groups that you targeted was very well done.</p> <p>Cllr Walsh added that Irene did a commendable job as the Older Persons Champion.</p> <p>The Board noted the minutes of the last meeting, held on 17<sup>th</sup> September, and considered the recommendations for funding as detailed in the report.</p> <p><b><u>Decision</u></b>  <b>The Secret Garden was awarded £500 for an exhibition at the Library to raise awareness of the project.</b></p> <p><b><u>Decision</u></b>  <b>Safer Salisbury Group was awarded £400 for an Autism themed event in 2019.</b></p> <p>The application from Alabare had been withdrawn.</p> <p>Cllr Hoque noted that the plan to make Salisbury a dementia friendly city, was progressing, with all businesses becoming dementia friendly.</p>
29	<p><u>Community Area Grants</u></p> <p>The Board considered one application for funding from the Community Area Grants Scheme, as detailed in the pack.</p> <p><b><u>Decision</u></b>  <b>Junior Parkrun was awarded £3,000 (£2,780 youth funding and £220 from Capital) towards the setup of a new Junior Parkrun.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2018/19</b></p> <p>The grant would fund the £3,000 registration fee (£500 of which was coming</p>

	<p>from the city council) and £500 for equipment.</p>
30	<p><u>Youth Update and Funding</u></p> <p>Karen explained that Wiltshire college had hosted the youth meeting this time, with 12 young people in attendance to discuss the funding bids. A total of 67 young people had commented over the last year and it felt that they were more confident and vocal because we go to their schools and colleges. Their teachers were also involved, whilst there were some upsides, the only down side was that I no longer have a core of young people to call upon for youth events.</p> <p>The Board had approximately £8,000 left in the youth budget for 2018/19.</p> <p>The Board considered the funding requests to the Youth Budget, as detailed in the attached report.</p> <p><b><u>Decision</u></b>  <b>Phoenix Stars Cheerleaders was awarded £2,500 towards the 2020 Florida Fund.</b></p> <p><b><u>Decision</u></b>  <b>The Pounds Arts Trust Ltd was awarded £2830.60 towards the Wiltshire Voices Salisbury Project.</b></p> <p><b><u>Decision</u></b>  <b>The Bridge Youth Project was awarded £1,400, towards the Mentoring Scheme.</b></p> <p>The Chairman gave thanks to Karen for the work she did with the young people in the new format of engagement, adding that he felt it was far more valued.</p>
31	<p><u>Councillor Initiative - Street Signs Project</u></p> <p>The Board considered the Councillor Initiative put forward by Cllr Sven Hocking. In his absence, Cllr Dean spoke on the application.</p> <p>The Board had agreed that it was important to make sure the City was as accessible as possible, and having street name plates was a part of that.</p> <p>Cllr Hocking has used CATG funding to employ someone to repaint some signs, under phase one of the project. He was now at the next phase where Highways would need to be used to carry out replacement and repairs. This work was no longer part of the responsibility of Highways, and so the Board would need to allocate funds to carry it out.</p> <p>Cllr Dalton queried an old Victorian law, which stated that this type of repair and maintenance was is in their statutory duty to maintain street names. He felt that</p>



	<p>WC should be made to fund this instead of the Area Board.</p> <p>Cllr Walsh added that Highways only had so much money, so other things were prioritised.</p> <p>Cllr Hoque asked whether the proposed list of works could be re-visited, as he felt it was not proportionate for the areas, and it should be divided among all the wards.</p> <p>Cllr Dean explained that the list comprised of the current ones reported on the app, and those that were previously put forward by Board Members when invited to do so last year.</p> <p>Cllr Douglas noted that she and the city councillors drove around their patch, to identify signs that needed replacing, and that she had more than 6 so hoped next time the rest would also be done.</p> <p><b><u>Decision:</u></b>  <b>The Area Board approved the allocation of £10,000 to the Street Sign Councillor Initiative. To fund repair/replacement work to street nameplates in the following Salisbury Community Area divisions:</b></p> <ul style="list-style-type: none"> <li>- Bemerton Heath</li> <li>- St Francis &amp; Stratford and</li> <li>- St Martin's &amp; Cathedral divisions</li> </ul>
32	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 8<sup>th</sup> November 2018.</p>

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# Area Board Update October 2018

## Mental Health Priority Survey

We've been asking local people what they think are the key issues in mental health that we should be focussing on in our work.

We've been out across Wiltshire since the survey was launched at the end of August and have already collected more than 100 responses from events including the Emergency Services Show, Wiltshire College Freshers Fairs, Older Persons Day at Five Rivers Leisure Centre and the Rowdey Cow Fun Day.

Here are some of the comments we've received so far and we'll be continuing to gather feedback throughout October.

Take part in the survey:  
[www.surveymonkey.co.uk/r/HealthwatchWiltshire-MentalHealthPriorities](http://www.surveymonkey.co.uk/r/HealthwatchWiltshire-MentalHealthPriorities)

Open access to mental health services is important as catching the problem early is beneficial

Someone in crisis needs instant support

Access to Child and Adolescent Mental Health Services is very difficult as is the transition to adult services

At Five Rivers, meeting the Mayor of Salisbury



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## ***Wiltshire Council Written Information***

**Subject: Banning of Sky Lanterns and Balloon Releases on Wiltshire Council Land.**

Large scale balloon and sky lantern releases are familiar sights and are often carried out at events to remember lost loved ones or mark other special events. Wiltshire Council is the latest to pass the ban on the release of balloons and sky lanterns on its land, following a report on the environmental and wildlife impact. The ban includes biodegradable balloons, as balloons cannot degrade quickly enough to not prove a hazard for wildlife.

The council understands that there are different reasons that people may wish to take part in organised balloon / sky lantern release events, however there are other activities that can be undertaken. We hope this move by Wiltshire Council will help to raise awareness of the issue and will encourage other Town and Parish Councils to take a similar approach.

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## Wiltshire Council Written Information

<b>Subject:</b>	<b>Wiltshire Council: Focusing on the Future</b>
<b>Web contact:</b>	<a href="mailto:Events@wiltshire.gov.uk">Events@wiltshire.gov.uk</a>

### Public meetings: all welcome

Hear about the county's aims for the coming year.

- **Decision making** – choosing where to invest and how to save
- **Diligence** – spending wisely, balancing the budget
- **Difference** – how we're changing
- **Digital** – making it easier to ask, book and pay online
- **Devolution** – parish and town councils and communities providing more services
- **Delivery** – doing what we say we'll do

Dates and places:

<b>Date</b>	<b>Venue</b>	<b>Time</b>
15 November	Cotswold Room County Hall Trowbridge	6pm
22 November	Council Chamber Monkton Park Chippenham	5:30pm
26 November	Community Hub and Library- Devizes	5:30pm
29 November	Banqueting Room Salisbury Guildhall	5:30pm

Email [events@wiltshire.gov.uk](mailto:events@wiltshire.gov.uk) if you'd like to attend. Refreshments are available.

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Report to	Salisbury
Date of Meeting	08/11/2019
Title of Report	Community Youth Grants

### 1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Salisbury Area Board.

Application	Grant Amount
<b>Applicant:</b> The Any Body Can Cook Community Interest Company <b>Project Title:</b> Any Body Can Cook @ The Foyer	£1672.44
<b>Applicant:</b> Wiltshire Council <b>Project Title:</b> Salisbury Club 1 Gym Membership Project	£4800.00
<b>Total grant amount requested at this meeting</b>	<b>£6472.44</b>

### 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

<p><b>Applicant:</b> The Any Body Can Cook Community Interest Company  <b>Project Title:</b> Any Body Can Cook @ The Foyer</p>	<p>Amount Requested from Area Board:          £1672.44</p>	
<p>This application meets grant criteria 2014/15.</p> <p><b>Project Summary:</b>We have been approached by The foyer in Salisbury to provide 6 basic cookery sessions at the request of their residents to support their transition to independence also some residents have requested an additional 6 advanced accredited sessions Level 2 food safety certificates to improve employability prospects within the catering industry.</p> <p><b>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:</b></p> <p>The project supports local priorities of addressing child poverty and childhood obesity, promoting healthy lifestyles through the opportunities to prepare and cook simple nutritious and economic meals. We will also be supporting the young people to manage to feed themselves healthily on extremely tight budgets supporting them to develop strategies when shopping and cooking that will save them money. From the sessions there are possible progression routes that could be accessed and we can support young people to do so. We are looking to gain some funding so the cookery sessions can be accredited through AQAs unit award scheme and Level 2 food safety awards, giving external recognition of the skills gained to each individual and offering evidence of achievement for those looking for employment in this area. Historically Any Body Can Cook has a number of learners who have progressed onto both further accredited courses and work in the catering industry - increasing employment opportunities.</p> <p>Through the social nature of the sessions new networks may develop and self confidence, and other softer skills increase to support participants when accessing employment and other activities.</p> <p>The sessions also support young people to connect with their communities enabling them to belong and contribute to society - through engagement with peers and other agencies who can offer opportunities or support.</p> <p>The project aims to prevent and divert young people away from risky behaviours e.g. teenage pregnancy substance misuse and involvement in crime and anti-social behaviour - through partnership support and signposting as well.</p> <p>We would anticipate working with approximately 25 young people over a series of sessions. The project will be accessible, as we are using the Foyers ground floor facilities. The sessions will be affordable as they will be free to attend. The content will be flexible and the young people who engage will have some ability to negotiate content in order that it meets their individual needs and therefore empower them to</p>		

actually use what they have learned. We will be supporting individuals with additional needs including mental health. The project will accommodate those with additional learning or physical/medical needs as the facilitator ABC Cook has a variety of equipment and strategies to support each learner's individual requirements. We will be working in partnership with the Foyer during delivery.

**Youth Panel recommendation**

The Police Cadets (12) formed the youth panel to consider this grant, and unanimously recommended approval, with a good number of cadets also wishing to contribute more.

<p><b>Applicant:</b> Wiltshire Council  <b>Project Title:</b> Salisbury Club 1 Gym Membership Project</p>	<p>Amount Requested from Area Board:          £4800.00</p>	
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This application meets grant criteria 2014/15.

**Project Summary:** The Salisbury Club 1 gym membership project aims to engage young people aged 15-25 into positive sport activities specifically focusing on those who face barriers such as mental health, poverty and other forms of exclusion. The aim is to connect young people at greater risk of negative outcomes into sport activity opportunities in their local area, helping them to become more independently active while making use of local facilities.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** This project will engage young people into positive sport activities specifically focusing on those who face barriers such as mental health poverty and other forms of exclusion. To meet the needs of groups of young people at greater risk of negative outcomes and whose engagement is often limited. To have a positive impact upon the long-term health of the young people of Salisbury through developing a culture of sustained physical activity participation. To work with young people/families who do not participate in sport currently who live in areas of high deprivation. The project support Wiltshire Council Business Plan 2017-2027 Priorities and Goals : Strong Communities / Personal Wellbeing/ Protecting the vulnerable / Early intervention/Working with partners/Delivering together.

Young people from lower income households where health inequalities are greatest and where participation in sport is lowest would benefit most from a more active healthy lifestyle. The Salisbury Club 1 referral programme seeks to develop a positive impact upon the long-term health of young people through developing a culture of sustained physical activity participation. The Sports Development team worked in partnership with the Salisbury Area Board and Local Youth Network LYN to secure funding for a pilot gym referral project in 2016/17. This enabled 14 NEET/ vulnerable young people to access a free of charge 12-month gym membership at the newly refurbished gym at Five Rivers Health and Wellbeing Centre.

The project commenced in November 2017 and has engaged and recruited hard to reach participants through a referral process. Referrals have come from a range of local community partners/organisations working with young people, including The Foyer, Motiv8, Rise 61, The WASP Centre, Doorstep Sports Clubs DSCs, and internal Wiltshire Council teams.

The role of the referrer is key to project success as they have a professional relationship with the young person understand their issues can offer support and will know if they are ready for the commitment. Referrers must commit to accompanying the young person for the first 2 weeks which includes an induction. All 14 free gym memberships have been distributed since the project launched in November 2017 and participants have totalled 87 visits to date. Young people need to demonstrate a commitment to attending on a regular basis or their place will be reviewed and could potentially be relocated. The minimum expectation is that a young person uses the membership 8 times during every 12-week period.

Through the project participants can benefit from additional opportunities including training and volunteer placements on projects such as Fit and Fed Doorstep Sports Clubs and the Wiltshire Skate Series.

Participants will need to commit to attending on a regular basis or their place will be re-allocated to another person. The minimum expectation is that a young person uses the membership 8 times during every 12-week period. This information will be reviewed after every period. Any removal of a young person from the project will be done following discussions with the young person and referrer. The role of the referrer is major to project success because they have a professional relationship with the young person and understand their issues. We do not want to set up young people to fail and making a referral for someone who will not commit to the attendance required for whatever reason will be counter-productive for them and the project. The referrer must accompany the young person to their induction and to the following session to provide support and encouragement Participants will need to commit to attending on a regular basis or their place will be re-allocated to another person. Any removal of a young person from the project will be done through discussions with the young person recognising that the gym is not for everyone and offering a menu of alternative provision.

Doorstep Sports Club coaches operate as mini-bus drivers on the weekly Club 1 programme from January 2019 to March 2019, picking up the mini-bus from Five Rivers Health and Wellbeing Centre and collecting the young people from both The Friary and Bemerton Estates and return after the Club 1 session.

### **Youth Panel recommendation**

The Police Cadets (12) formed the youth panel to consider this grant, and unanimously recommended approval.

### **Report Author:**

Karen Linaker, Community Engagement Manager  
Wiltshire Council 01722 434697



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Grant Applications for Salisbury on 08/11/2019

ID	Grant Type	Project Title	Applicant	Amount Required
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ID	Grant Type	Project Title	Applicant	Amount Required
622	*grant_type_disp PLACE HOLDER*	Any Body Can Cook @ The Foyer	The Any Body Can Cook Community Interest Company	£1672.44

**Submitted:** 15/10/2018 07:43:59

**ID:** 622

**Current Status:** Application Appraisal

**1. Which type of grant are you applying for?**

Youth

**2. Amount of funding required?**

1672.44

**3. Are you applying on behalf of a Parish Council?**

no

**4. If yes, please state why this project cannot be funded from the Parish Precept**

\*parish\_precept PLACE HOLDER\*

**5. Project title?**

Any Body Can Cook @ The Foyer

**6. Project summary:**

We have been approached by The foyer in Salisbury to provide 6 basic cookery sessions at the request of their residents to support their transition to independence also some residents have requested an additional 6 advanced accredited sessions Level 2 food safety certificates to improve employability prospects within the catering industry.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Pauls

**8. What is the Post Code of where the project is taking place?**

SP2 7EJ

**9. Please tell us which theme(s) your project supports:**

Informal education  
Youth work/development  
Employment or training  
1:1/group work  
Health  
Other

If Other (please specify)  
Financial capability

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2017

**Total Income:**

£73651.00

**Total Expenditure:**

£60514.00

**Surplus/Deficit for the year:**

£13137.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£2200.00

**Why can't you fund this project from your reserves:**

Our reserves are predominantly retracted to specific projects with free reserves remaining to ensure running costs can be covered in short term.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£2362.44		
Total required from Area Board		£1672.44		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Cookery session facilitation x 12 sessions	942.44	Venue provision - in Kind	yes	300.00



Office costs - printing, administration of accreditation	180.00	Food Donations - from fareshare collections	yes	240.00
Ingredients/consumables	240.00	Support worker from the Foyer	yes	150.00
Food safety course including exam costs	300.00			
AQA accreditation for 10	250.00			
Support worker from the Foyer	150.00			
Venue provision - in Kind	300.00			
<b>Total</b>	<b>£2362.44</b>			<b>£690</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**  
No

**12. If so, which Area Boards?**  
Salisbury

628	Youth	Salisbury Club 1 Gym Membership Project	Wiltshire Council	£4800.00
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**Submitted:** 24/10/2018 14:27:44

**ID:** 628

**Current Status:** Application Appraisal

**To be considered at this meeting:**  
tbc contact Community Area Manager

**1. Which type of grant are you applying for?**  
youth

**2. Amount of funding required?**  
4800

**3. Are you applying on behalf of a Parish Council?**  
no

**4. If yes, please state why this project cannot be funded from the Parish Precept**

\*parish\_precept PLACE HOLDER\*

**5. Project title?**

Salisbury Club 1 Gym Membership Project

**6. Project summary:**

The Salisbury Club 1 gym membership project aims to engage young people aged 15-25 into positive solo activities specifically focusing on those who face barriers such as mental health poverty and other forms of exclusion. The aim is to connect young people at greater risk of negative outcomes into solo activity opportunities in their local area helping them to become more independently active while making use of local facilities.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SP1 3NR

**9. Please tell us which theme(s) your project supports:**

Youth work/development

Sport/Leisure

Community Project

Community Safety

Health

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

01/2018

**Total Income:**

£0.00

**Total Expenditure:**

£0.00

**Surplus/Deficit for the year:**

£0.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£6200.00		
Total required from Area Board		£4800.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
22 Gym Memberships	4800.00		Sport Development	yes 1400.00
			Cash	
Total	<b>£4800</b>			<b>£1400</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Salisbury

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## **Salisbury Area Board Report October 2018**

A busy period for everyone following a very hot and dry summer, seeing crews dealing with large heath fire in very demanding conditions.

Despite this the teams that form part of South Wiltshire continue strive forward in making gains in their activities in and around their community. Some examples for you:

- Continue to assist with accommodation for agency partners such as Serve on
- Members of Red Watch will attend Salisbury Cathedral in Nov in recognition of their efforts during the chemical attacks.
- Hosting NHS Blood Donation at the fire station in Salisbury in October
- Working with local Parishes with their operational Flood Working Group
- Amesbury Fire Station will host a Recruitment Drive at a local supermarket
- Teams will attend local events such as Cancer Awareness Event at Salisbury, Wiltshire Council continue to supply event details for community events.

### **Community Engagement**

The station continue to proactively use our Pinpoint programme to target specific properties for High Risk Safe and Well (S&W) visits. Following incidents at domestic properties any serious concerns are dealt with through a S&W visit or referred through the Safe-Guarding process.

Anyone applying for a FREE Safe and Well visit will be assessed and prioritised. On the outcome of a few simple questions the service will be able to determine those most at risk and a visit will be arranged. Some simple questioning might be:

*Does only one adult live at the property?*

*Would anyone living in the property have difficulty in escaping the property in the event of a fire?*

*Does anyone living within the property have any impairments (Physical or Mental)?*

*Does anyone within this property hoard?*

*Has the occupier been discharged from hospital in the last 4 weeks or use medical oxygen?*

*Does this property have no smoke detectors or old smoke detectors?*

*Is anyone living at the property a smoker?*

*Is anyone living at the property over 65 years old?*

*Is anyone living at the property over 85 years old?*

*Are portable/plug in heaters used in the property?*

*Do you consider yourself or anyone in the property as vulnerable?*

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email [enquiries@dwfire.org.uk](mailto:enquiries@dwfire.org.uk)

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

**S&W Results for the last ¼**

Referrals – 9

Pinpoint Partner – 8

Pinpoint Proximity – 40

Manually Created jobs – 30

Unscheduled Jobs – 20

**Total – 109**

The teams have been asked to increase the number of S&W visits so that each month sees an increase.

**Response**

**Total Fire Calls for Salisbury Fire station;**

**September**

Category	Incidents
False Alarm	33
Fire	16
Special Service	15
<b>Total</b>	

**October – not available as the month had not completed at the time of submitting, they will be included in the next area board report.**

Category	Incidents
False Alarm	30

Fire	6
Special Service	7
<b>Total</b>	

**Availability of Wholetime (1<sup>st</sup>) appliance;**

100%

**Availability of On-Call (2<sup>nd</sup>) appliance;**

March %

Appliance	Day	Night	Average
31P2	82.8	87.7	85.25

April %

**Sickness Level for last ¼**

**WDS** – 3.01 shifts lost per person calculated against a staff level of 28. This includes persons on LTS

**On-Call** – 12.31 shifts lost per person calculated against a staff level of 16

**Points of Interest for the Station**

- Nominations for watch instructors have been put forward to the ALP steering group
- Delivery of the new ALP will occur when Westbourne receive their 42m Rosenbauer – this is now in the UK.
- Delivery of the Technical Rescue Vehicle (TRV) will happen last week of Oct.
- The TRV will have the capacity for Water and Large Animal Response.
- Currently working with Phil Peple and the Animal Rescue Instructor at Poole Fire Station in training the watches up in Water & Animal Rescue
- Proposed works for a Command Training Suite will go ahead in November

**On-Call Recruitment**



Recruitment is still in progress and reports that there are no major concerns is promising. They have a good working relationship with the WDS. Salisbury RDS are still maintaining a very good availability of the appliance and display a very healthy attitude towards their work.

The service are still moving to new method of payment for its on-call staff. This will be a salary based scheme rather than utilising a retaining fee. This means on call staff will be rewarded for the cover they give rather than the incidents they attend. It will cost the service more money, but it is believed that it will result in better appliance availability.

Recruitment campaign

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm (Salisbury) or Wednesday evenings 7pm – 9pm (Wilton and Amesbury).

### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Paul Webber

T/Station Manager South Wiltshire

Salisbury, Amesbury and Wilton.

Email: Jason.moncrieff@dwfire.org.uk

Tel: 01722 691249 | Mobile: 077774413935



## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>9<sup>th</sup> October 2018</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	<p>Councillor Sven Hocking (SH) – Wiltshire Council – Chair            Councillor John Walsh (JW) – Wiltshire Council            Councillor Atiquil Hoque (AH) – Wiltshire Council            Councillor Jeremy Nettle (JN) – Salisbury City Council            Barry Stay (BS) – Deputy Clerk Laverstock, Ford &amp; Old Sarum Parish Council            Patricia Podger (PP) – Elizabeth House            David Bradley (DB) – Salisbury City Council            Lynne Davies (LD) – Salisbury City Council            Graham Axtell (GX) – Wiltshire Council            Paul Shaddock (PS) – Wiltshire Council</p>		
	Apologies:	<p>Peter Durnan (PD) – Cycle Opportunities Group Salisbury            Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship            Pam Rouquette (PR) – Salisbury Walking Forum</p>		
<b>2.</b>	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 5<sup>th</sup> July 2018.</p> <p>The Salisbury Area Board minutes can be found at:  <a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=11656&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=11656&amp;Ver=4</a></p>		

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

3.	<b>Financial Position</b>			
		Current financial position - £1,966.39 still unallocated.		
4.	<b>Top 5 Priority Schemes</b>			
a)	<p>Issue No: <a href="#">4759</a></p> <p>Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyratory.</p>	<p>BT have indicated that to enable the construction of a footway the existing fibre optic cable in the verge between the bus shelter and Harnham Gyratory would need to be buried deeper below ground to enable the correct footway construction depth and coverage of the BT fibre optic cable to be achieved. BT have indicated that the work to bury the cable may cost around £75,000. To obtain a more accurate cost estimate the group would need to pay BT to undertake investigatory works.</p> <p>To fit in a 2.5 metre wide footway (consisting of 2.0 metre wide footway and 0.5 metre wide verge) would require the removal of a significant amount of the foliage between the bus shelter and Harnham Gyratory, require a retaining structure (such as Unilog) over approximately 50 metres), relocation of existing signs, street lights and the bus shelter. Preliminary cost estimate (excluding BT costs) is £92,500. With the inclusion of the of BT costs this would push the potential cost of a scheme beyond the Substantive CATG funding allocation.</p> <p>Discussions have been undertaken with the Transport Planning Team who have agreed to add in the provision of a footway at this location as part of the redesign of Harnham Gyratory that they are currently developing, subject to this approach being acceptable to the group.</p>	<p>The group discussed this matter and felt that given the provisional costs identified that the only realistic way to deliver this scheme would be as part of the redesign of Harnham Gyratory and on this basis decided to accept the Transport Planning Team's offer. No further action to be undertaken by the CATG in respect of this project.</p> <p>Transport Planning Team to be informed that the CATG wish to accept their offer.</p> <p>That the Area Board notes the update.</p>	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

b)	Issue No: <a href="#">5485</a>  HGVs and coaches using Salt Lane between its junctions with St. Edmund's Church Street. Request for improved HGV warning signs to be erected.	Design work completed and works order issued in September 2018. Awaiting works start date from Ringway.	Chase Ringway for works start date.	PS
c)	Issue No: <a href="#">5556</a>  Request for improved signage of the existing cycle contraflow in Rolleston Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery).	Design work completed and works order issued in September 2018. Awaiting works start date from Ringway.	Chase Ringway for works start date.	PS
d)	Bus Shelters in Salisbury	Previous quote from Shelter Store didn't include the cost of removing the existing bus shelters. Additional funding to cover the cost of removing the existing bus shelters sourced from Integrated Transport Team. All existing shelters removed on 1 <sup>st</sup> October 2018. New shelters to be installed by end of October 2018.	That the Area Board notes the update.	PS
e)	Waiting Restriction Requests	The report considering objections to the Traffic Regulation Order (TRO) had been considered by the Cabinet Member for Highways and a decision to proceed subject to some amendments to the proposals was granted on the 10 <sup>th</sup> September 2018. A copy of the report can be accessed via <a href="https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=1307">https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=1307</a> .  Work on the production of the works order to commence in October 2018.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

<b>5.</b>	<b>Other Priority schemes</b>			
a)	Issue No: <a href="#">4000</a> Request for improved cycle route signage on Avon Valley Shared Use Path.	Works commenced. Works to be completed by 12 <sup>th</sup> October 2018.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">5480</a> HGVs and coaches using Dews Road. Request for HGV warning signs to be erected.	Works to be undertaken during week beginning 22 <sup>nd</sup> October 2018.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">5741</a> Request for waiting restrictions in Town Path to prevent parked cars from obstructing the slipway into the River Nadder	Works to be undertaken during week beginning 22 <sup>nd</sup> October 2018.	That the Area Board notes the update.	PS
d)	Issue No: <a href="#">5776</a> Request for an unsuitable for HGVs sign to be provided at the junction of Clifton Road and Devizes Road	Design work completed and works order issued in September 2018. Awaiting works start date from Ringway.	Chase Ringway for works start date.	PS
e)	Issue No: <a href="#">6111</a> Safety concern regarding cyclists exiting path adjacent to St. George's Church onto Buttercup Close	Design work to commence in November 2018.	That the Area Board notes the update.	PS

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

<p>f)</p>	<p>Issue No: <a href="#">6204</a></p> <p>Request for the introduction of measures to stop fly tipping from occurring in Gradidge Lane</p>	<p>The estimated cost of introducing a Prohibition of Motor Vehicles TRO at Gradidge Lane and associated on ground measures is £4,500.</p> <p>Details of the cost estimate were supplied to Cllr Hocking, Cllr Walsh and Cllr Douglas (the local ward member) and PS was asked to proceed with drafting the TRO.</p> <p>The TRO has been drafted and can proceed to consultation subject to funding being allocated to this scheme.</p>	<p>The group agreed to allocate £1250 from this year's CATG budget to the scheme to cover the costs of undertaking the TRO consultation with the remaining costs of the scheme to be allocated for the 2019/2020 CATG budget allocation.</p> <p>That the Area Board approves the allocation of £1,250 to allow the TRO consultation be undertaken.</p> <p>JW suggested that Salisbury City Council (SCC) be asked to contribute towards the overall cost of the scheme on the basis that preventing vehicular access should stop fly tipping at this location which would mean that they would no longer have to remove anything disposed of at this location.</p> <p>SH stated that he was not inclined to ask SCC for a contribution to the costs of this scheme but would review this position at the February 2019 meeting of the CATG.</p>	<p>PS</p>
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**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

g)	Issue No: <a href="#">6254</a> Speeding vehicles in Pearce Way	Awaiting results of metro count surveys.	That the Area Board notes the update.	PS
h)	Maintenance of Street Nameplates	<p>Contractor appointed and works commenced. All signs identified in the Bemerton Ward as needing repainting have been repainted. Contractor is currently repainting signs in the St. Francis and Stratford Ward.</p> <p>At its meeting in September the Salisbury Area Board awarded a grant of £10,000 to replace broken/missing signs identified by local elected members. Works to be ordered by the Area Highway Office.</p>	That the Area Board notes the update.	PS

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

6.	<b>New Requests / Issues</b>		
a)	<p>Issue No: <a href="#">6507</a></p> <p>Safety concerns about using the Zebra Crossing in Ashley Road adjacent to the Avon Valley Shared Use Path.</p>	<p>The originator of the issues has raised about the safety of the Zebra Crossing by the Avon Valley Shared Use Path when approaching it from the Castle Road direction. They believe that visibility of pedestrians on the footpath is poor as a result of the bridge railings and is even worse in the dark because the bridge railings are very reflective and the crossing is dimly lit.</p> <p>The originator has requested that the following measures be considered:</p> <ol style="list-style-type: none"> <li>1. Staggered railings be erected at the end of the footpath before the pavement on both sides of the road</li> <li>2. The crossing be upgraded to a traffic light pedestrian crossing</li> <li>3. Better lighting although this is a day time issue as well so lighting not the ideal improvement</li> <li>4. A sign post for crossing users clearing stating that visibility for motorists is not good so please make sure traffic has stopped before crossing,</li> </ol> <p>PS advised the group that the Zebra Crossing met all the relevant visibility and illumination requirements – noting that the belisha beacons on either side of the Zebra Crossing were mounted on lighting columns that illuminated the use of the crossing at night and that speed cushions were in place in Ashley Road to control the speed of traffic approaching the Zebra Crossing from the Castle Road direction. PS also advised the group that there had not been a recorded collision resulting in a personal injury at the Zebra Crossing since its installation.</p>	<p>The group discussed this matter and felt that in consideration of the good road safety record of the Zebra Crossing and that it met relevant visibility and illumination requirements that no further action should be undertaken at this location and that this issued should be closed.</p> <p>That the Area Board notes the update.</p> <p>PS</p>

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

<p>b)</p>	<p>Issue No: <a href="#">6526</a></p> <p>Safety concerns about motorists travelling the wrong way down Tournament Road against the 'One Way' restriction in place.</p>	<p>PS advised the group that a week long Metro Count undertaken in Tournament Road in May 2018 recorded 25 vehicles travelling the wrong way down the road (of which 11 were recorded to be cyclists). PS commented that given the small number of vehicles recorded travelling the wrong way down the road it would suggest that it was local residents responsible for such manoeuvres who were doing so.</p> <p>PS further advised the group that the 'One Way' restriction in place in Tournament Road was signed as per the Traffic Sign Regulations and General Directions 2016 but could possibly benefit for the provision of a 'No Entry' road marking at its junction with Herbert Road.</p>	<p>The group discussed this matter and asked that in the first instance that the local elected members (at both SCC and Wiltshire Council) be asked to highlight the problem in the next newsletter that they distributed in the area and following that if the problem persisted the group would reconsider the use of additional measures.</p> <p>That the Area Board notes the update.</p>	<p>PS</p>
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**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

<p>c)</p>	<p>Issue No: <a href="#">6588</a></p> <p>Provision of No Waiting At Any Time Restrictions in the western visibility splay at the junction of Hollows Close and Harnham Road.</p>	<p>The No Waiting At Any Time (double yellow lines) currently run around the outside the western visibility splay at the junction of Hollows Close and Harnham Road. Cllr Simon Jackson (Salisbury City Council) has requested that the double yellow lines be amended to run inside the visibility splay as motorists are currently parking in the visibility splay and obstructing visibility at the aforementioned junction. Motorists believe that they are able to park in the visibility splay because the double yellow lines run around the outside of it.</p> <p>The estimated cost of undertaking this lining work is would be £1710 (undertaken alongside other lining works) or £2160 (undertaken as a standalone lining project). It should be noted that these estimates are inclusive of cost uplifts to undertake these works overnight to avoid disruption to traffic flow along Harnham Road.</p> <p>Cllr Brian Dalton (Wiltshire Council) has indicated that he would not support this work being undertaken as there are already double yellow lines present which already enable the council's Parking Enforcement Officers to undertake enforcement action against any vehicle parking inside the visibility splay. In view of this Cllr Dalton's favoured approach would be to repaint the lines inside the visibility splay when the yellow lines on Harnham Road next needed repainting.</p>	<p>The group discussed this matter and were uncertain of the merits of undertaking the requested amendment to the double yellow lines.</p> <p>SH stated that as there was insufficient funding to undertake this work at this time that this issue be brought back to the February 2019 meeting of the CATG where consideration would be given to allocating funding from the CATG's 2019/2020 budget to undertake this work.</p> <p>That the Area Board notes the update.</p>	<p>PS</p>
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## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

7.	<b>Closed Items</b>			
a)	<p>Issue No: <a href="#">3222</a></p> <p>Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road.</p>	<p>Lining works undertaken on the 30<sup>th</sup> July 2018. All works are complete and the issue has been closed.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>
b)	<p>Issue No: <a href="#">5913</a></p> <p>Request for the provision of a handrail alongside the flight of steps leading from Cheshire Close to St. Michael's Road.</p>	<p>Handrail was installed in July 2018. All works are complete and the issue has been closed.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>
c)	<p>Issue No: <a href="#">6299</a></p> <p>Speeding vehicles in Exeter Street and St. John's Street.</p>	<p>The originator of this issue was advised that if a completed metro count survey application form had not been received by the 18/08/18 this issue would be closed. A completed metro count application form was not received by the council and as such this issue has been closed. The issue can be reopened at a future date if a completed metro count application form is received.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>
d)	<p>Stratford Road Crossing Point</p>	<p>Signing and lining works completed in week beginning 30<sup>th</sup> July 2018. All works are complete and the issue has been closed.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

8.	<b>Other Items</b>			
a)	Highway Maintenance Update	<p>GX from the Area Highways Office circulated information providing the latest programmed dates for planned carriageway and footway resurfacing works.</p> <p>A copy of the information circulated by GX is attached as <b>Appendix 1.</b></p>	That the Area Board notes the update.	GA
9.	<b>Date of Next Meeting:</b> 19 <sup>th</sup> February 2019			

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

**Salisbury Community Area Transport Group**

**Highways Officer – Paul Shaddock**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £716.33 in the CATG allocation available for the 2018/2019 financial year.

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

6.1. There are no specific safeguarding implications related to this report.

**Salisbury Area - Maintenance Works 2018/2019**  
**Works Currently Programmed**

Carriageway Surfacing

Major Maintenance: A30 Parkwood Roundabout - current start date 29<sup>th</sup> Oct  
 Endless Street - Latest date Feb/Mar 2019

Reactive Patching: Pembroke Road west of Queen Alexandra Road Junction  
 - 8<sup>th</sup> Nov  
 Hilltop Way – 9<sup>th</sup> Nov  
 New Bridge Road (Remedial works)-15<sup>th</sup> Nov

Surface Dressing: Coombe Road (Part) - Summer 2019  
 Old Castle Road - Summer 2019

Footway Works: Lovett Green - current start date 5<sup>th</sup> Nov  
 Blyth Way - Current start date 26<sup>th</sup> Nov  
 Devizes Road - Current start date 3<sup>rd</sup> Dec

Other sites for Major Maintenance for the coming financial year will be known early next year.

All dates are subject to change, due to weather / vehicle breakdowns.

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<b>Report to</b>	Salisbury Area Board
<b>Date of Meeting</b>	08/11/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

Applicant	Amount requested
<b>Applicant:</b> Foodcycle Salisbury hub <b>Project Title:</b> Refurbishment of Victoria Bowls Club <a href="#">View full application</a>	£5000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty. Community Area Grants will

give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3091</a>	Foodcycle Salisbury hub	Refurbishment of Victoria Bowls Club	£5000.00
<p><b>Project Description:</b>            We have secured the lease on the former bowls club in Victoria Park for use as a community kitchen to enable people to come together to cook and to create meals from surplus to reduce food waste. We need to quickly get the kitchen and venue up and running in order to make it safe and comfortable as a minimum before being able to be used in this way.</p> <p><b>Input from Community Engagement Manager:</b>            The Pantry Partnership-Foodcycle hub Salisbury is a social enterprise working in and around Salisbury. It aims to transform food and help to transform lives in the process. It creates delicious and nutritious meals from next to nothing - using perfectly good (but very fresh) surplus food that would otherwise go to waste - and shares this across the community. It is largely run by volunteers who help to grow and prepare food; it collects surplus from local shops and farmers; and serves great quality, great value meals.</p> <p>The aim of the project is to also spread cooking skills through workshops and courses. "In a nutshell, we're all about doing good with food" quote from <a href="#">Pantry Partnership</a> web page.</p> <p>This project is looking to expand its offer to more local charities and community groups specifically Headway, the food bank, and the Alzheimers society, as well as to be able to reach out to more people. Improvements to the kitchen at the former Victoria Bowls Club will allow the project to help others get involved in regular cooking activities to boost their skills and confidence, and employment opportunities in some cases, as well as to create meals for others in the community both for sale to support the project's activities and to offer meals to those living in isolation. Having a permanent kitchen will allow the project to prep more easily, batch cook, and also collect more surplus that would otherwise go into the bin.</p>			
<p><b>Proposal</b>            That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report  
**Report Author:** Karen Linaker Community Engagement Manager 01722 434697  
[karen.linaker@wiltshire.gov.uk](mailto:karen.linaker@wiltshire.gov.uk)



Grant Applications for Salisbury on 08/11/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3091	Community Area Grant	Refurbishment of Victoria Bowls Club	Foodcycle Salisbury hub	£5000.00

ID	Grant Type	Project Title	Applicant	Amount Required
3091	Community Area Grant	Refurbishment of Victoria Bowls Club	Foodcycle Salisbury hub	£5000.00

**Submitted:** 29/10/2018 12:15:45

**ID:** 3091

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Refurbishment of Victoria Bowls Club

**6. Project summary:**

We have secured the lease on the former bowls club in Victoria Park for use as a community kitchen to enable people to come together to cook and to create meals from surplus to reduce food waste. We need to quickly get the kitchen and venue up and running in order to make it safe and comfortable as a minimum before being able to be used in this way.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Francis and Stratford

**8. What is the Post Code of where the project is taking place?**

SP1

**9. Please tell us which theme(s) your project supports:**

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

03/2017

**Total Income:**

£3218.00

**Total Expenditure:**

£2036.00

**Surplus/Deficit for the year:**

£1245.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

Monies in our account are currently allocated to other elements of the project. We have already secured some funding for kitchen items eg oven/dishwasher and the work to pull out the old kitchen and fit a new one. We are trying to utilise as much as we can by recycling items but the kitchen is in significant disrepair and requires a lot more work to make it safe and comfortable as a minimum for volunteers and assisted volunteers from local charities.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£12700.00		
Total required from Area Board		£5000.00		
Expenditure		Income	Tick if	
(Itemised	£	(Itemised	income	£
expenditure)		income)	confirmed	
Anti slip flooring and		Donation from		
floor tiles in main	600.00	Waitrose for	yes	3000.00
room		oven/dishwasher		

Kitchen safety flooring	400.00	Donations	yes	2000.00
Water heater and associated plumbing	900.00	Donations	yes	2700.00
Cabinet doors and worksurfaces shelving and tiles	900.00			
Heaters and lighting wall paper and blinds	700.00			
Ventilationextraction fan	2000.00			
Kitchen fitting	2700.00			
Activity tables and chairs sofa and second hand furniture	1000.00			
Kitchen appliances	3000.00			
Washing machine and tumble drier plus fitting	500.00			
<b>Total</b>	<b>£12700</b>			<b>£7700</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Salisbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We are working to expand our offer to more local charities and community groups specifically Headway the food bank and the Alzheimers society as well as to be able to reach out to more people. Creating our kitchen will allow us help others get involved in regular cooking activities to boost their skills and confidence and employment opportunities in some cases as well as to create meals for others in the community both for sale to support our activities and to offer meals to those living in isolation. Having a permanent kitchen will allow us to prep more easily batch cook and also collect more surplus that would otherwise go into the bin.

**14. How will you monitor this?**

We measure number of people eating with us learning with us and regularly volunteering with us. We measure food waste collected. We also carry out confidence and independence measures for people engaging and learning with us. We work closely with the charities to tailor this to individuals to achieve the most positive outcomes possible for them.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will seek funding from elsewhere and manage as best as we can. With this funding we hope to be able to complete the project however. Please note - accounts are from our last submission and we can supply any further financial information that you require but will not have accounts for 20178 completed until the end of the year.

**16. Is there anything else you think we should know about the project?**

This is part of a larger project. We estimate the overall cost to be c 18- 19k. We are repaying Salisbury City council for their costs of 6k to date for making safe electricsfitting fire alarms etc and so are seeking as much funding as we can to get the kitchen and venue ready for use. This request for funding covers the so far unfunded elements that we need to carry out before being ready to ensure we can offer somewhere safe and comfortable for people beneficiaries to come to. These are good estimates based on research and quotes in some cases but we can provide receipts etc as required. The right hand income column shows asterisked items which are already funded

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**Report to** Salisbury Area Board  
**Date of meeting** 08 November 2018  
**Title of report** Community Area Grant funding

**Purpose of the Report:**

To consider a councillor-led initiative requesting funding from the Area Board.

Applicant	Amount requested
Salisbury Schools	£5,000

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria and practice papers for [councillor-led initiatives](#)
- 2.4. Best practice advises that applications relating to young people or highways and transport should be considered by, and seek a recommendation from, the Local Youth Network or Community Area Transport Group.

**3. Environmental & Community Implications**

Councillor led-projects are designed to enable councillors to tackle issues in their area, including projects and initiatives which have been initiated by the community eg. a community issue. Councillor-led projects should not be used to fill gaps where there are service shortfalls or where it is possible for the matter to be resolved through the use of the Community Area Grants scheme.

**4. Financial Implications**

Financial provision had been made to cover this expenditure. The Community Area Grants scheme which funds Councillor-led initiatives can only provide capital funding.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

**9. Applications for consideration**

Application Name	Project Proposal	Requested
Schools community defibrillator project	Purchase 5 defibrillators for dual school / community use	£5000
<p><b>Project description</b></p> <p>Wiltshire Council, alongside its health and education partners needs to respond to the growing prevalence of cardio vascular disease (CVD) amongst our communities. This includes work to prevent contracting the disease, but also to manage the risks and respond to the needs of those currently at risk and managing the condition. CVD is the second biggest cause of mortality in Wiltshire according to the most up to date statistics released by Wiltshire’s Public Health department.</p> <p>Our schools for many years now have adapted their working practices and premises to be more open to the community to come and use their facilities, meaning that these sites are used on a daily basis by a wide section of the community, for leisure and other activities. The schools involved in this project are no exception: Greentrees Primary, The Somerset Road Academy Trust (Wyndham Park Infants and St Marks Primary), Harnham Juniors, Cathedral School, UTC.</p> <p>These schools would each like to purchase a community defibrillator to ensure each is prepared for emergencies during school hours and out of school hours.</p> <p>The total cost of this project is £9,000, and the area board is asked to contribute £5,000 with the remaining £4,000 to come from school contributions.</p> <p>Attached is the details of the package and cabinet. A cabinet is recommended for security purposes and for temperature regulating purposes in extreme heat or cold, as each can impact the functionality of the defib pads.</p> <p>This funding award is recommended for approval, subject to the following conditions:</p> <ul style="list-style-type: none"> <li>Schools to demonstrate that they have in place appropriate management practices to ensure the defibrillators are properly maintained, and that staff are trained in its use, and that that the South Western Ambulance Service Trust has been informed and the device has been registered with them</li> </ul> <p>Schools to make a commitment for their organisation to promote the benefits of physical activity and healthy living and so help to prevent cardiovascular disease – the key cause of most cardiac arrests.</p>		
<p><b>Proposal</b> That the Area Board determines the application.</p>		

Background documents used in the publication of this report: are attached as appendix 1

**Report Author**

Karen Linaker, Community Engagement Manager  
Tel: 01722 434697 Email: karen.linaker@wiltshire.gov.uk

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## DEFIB ONLY PACK

What you get:

- ♥ 1 Semi Automatic Defibrillator (Lifepak CR Plus)
- ♥ 2 sets of adult pads
- ♥ 1 set of paediatric pads
- ♥ 1 Battery
- ♥ 1 Rescue kit (towel, pocket mask, razor, scissors)
- ♥ 1 Carry case
- ♥ Wall bracket
- ♥ 1 AED locator sign
- ♥ 8 Year warranty, DVD and Manual

Plus receive :

- ♥ Full aftercare service including all renewal notifications , backup and support

**Cost of package: £800plus VAT**

## SAVER PACK

What you get:

- ♥ 1 Semi Automatic Defibrillator (Lifepak CR Plus)
- ♥ 2 sets of adult pads
- ♥ 1 set of paediatric pads
- ♥ 1 Battery
- ♥ 1 Rescue kit (towel, pocket mask, razor, scissors)
- ♥ 1 Carry case
- ♥ Wall bracket
- ♥ 1 AED locator sign
- ♥ 8 Year warranty, DVD and Manual
- ♥ 3 hour AED (defibrillator) training course for up to 8 staff (valid for one year)

Plus receive :

- ♥ Full aftercare service including all renewal notifications, backup and support

**Cost of package £999 plus VAT**  
(RRP £1220)

## PREMIUM PACK

What you get:

- ♥ 1 Semi Automatic Defibrillator (Lifepak CR Plus)
- ♥ 2 sets of adult pads
- ♥ 1 set of paediatric pads
- ♥ 1 Battery
- ♥ 1 Rescue kit (towel, pocket mask, razor, scissors)
- ♥ 1 Carry case
- ♥ Wall bracket
- ♥ 1 AED locator sign
- ♥ 8 Year warranty, DVD and Manual
- ♥ Level 2 QCF course for up to 12 staff ( valid for 3 years)

Plus receive:

- ♥ Certificate and qualification card for all delegates
- ♥ Full aftercare service including renewal notification, backup and support

**Cost of package £ 1,250 plus VAT**  
(RRP £1325)

**Please note: Due to our increase costs on packaging there will be an additional charge of £10 for postage and packing.**

**Additional courses available . We are pleased to offer the following courses:**

- \*\* Emergency First Aid at Work (1day)**
- \*\* Paediatric First Aid - 6 hour course or 12 hour course**
- \*\* First Aid for Sport**

**If you would like any information on any of these courses, please contact the office.**



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The price of the cabinet is £425 + vat.

### External Cabinet Information

- IP66 rated against dust and water
- Suitable for coastal locations
- Protected against corrosion with an outdoor yellow powder coat
- Marine grade stainless steel keypad lock, salt spray tested for 10k hours
- Internal LED magnetic light that activates in darkness on a motion sensor and can be used as a removable torch
- Thermostatically controlled heater ensures the device is housed at an optimum temperature
- Internal hook accommodates any defibrillator without carry case
- Viewing window to easily check status of AED
- Concealed hinges
- All fixings and comprehensive installation instructions are supplied
- Cabinet dimensions are: 400 x 400 x 200 mm
- **10 Year Warranty**

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Date:

**Re: Defibrillator for us**

Dear Parent/Carer

..... School believes that the health and well-being of our pupils, staff and visitors is of paramount importance.

We are on a mission to extend our first aid kit and purchase a lifesaving device – a defibrillator and training package to ensure that, should anyone experience a cardiac arrest, we have the equipment and skills to help save a life.

Anyone of any age, health or gender can suffer Sudden Cardiac Arrest (SCA) which is why taking the necessary precautions against this is vital, especially in school, a place where we all think of as safe for your child.

**Facts**

- ♥ There is rarely any warning that someone is about to suffer a SCA
- ♥ SCA is the most extreme case of emergency, as the patient loses consciousness at once and stops breathing immediately!
- ♥ When someone has a cardiac arrest, every minute without defibrillation reduces their chances of survival by 10%
- ♥ Calling 999 and administering immediate treatment with CPR and a defibrillator before the paramedics arrive, gives the victim the best chance of survival, increasing success rates from 6% to over 74%

We are hoping to purchase the defibrillator and training from a small children's charity called Hand on Heart. They are very passionate and determined to keep children safe and to prevent the deaths of 12 young people who die of sudden cardiac arrest each week in the UK.

We are looking to hold a number of fundraising events to help us generate the funds we need and really hope that we can count on your support. If you have any business links or ideas to help us, we'd love to hear from you.

Our target for this device will be £ xxxxxxxxxx - can you please help us?

Could the company you work offer a small donation? We really do want to add this lifesaving Defib to our school first aid kit, so any support you can offer, would be most appreciated.

Thank you for your support.

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